



Job Title:	Youth & Creative Media Minister
Position Reports to:	Senior Pastor
Salary Range:	Negotiable
Employment Status:	Part/Time
Email Resume and Cover Letter to:	amy@highpointe.org

Position Overview:
Responsible for development and execution of a comprehensive program of Christian development and education for students. Direct and support ministries and ministers through creative content and media services.

Principal Youth Minister Accountabilities
<ul style="list-style-type: none"> ▪ Survey the needs and consider the areas of concern to be included in a ministry to students; advise the Pastor/Supervisor of optimal ministry options. ▪ Work in conjunction with other program leaders and directors in developing a comprehensive program of spiritual, educational, physical, and emotional development for the student and their parents or guardians. ▪ Plan, coordinate, conduct, and evaluate special events such as camps, retreats, banquets, fellowships, Disciple Now, mission trips, etc... ▪ Conduct special training projects for student workers in proper relationship with other phases of the church training program. ▪ Procure and oversee the use of program materials, equipment, supplies, and space by student's groups in all Church program organizations; make budget recommendations for a viable student ministry. ▪ Keep informed of new trends in Christian Student Ministry and seek to enrich all facets of ministry to students. ▪ Lead the recruitment, training, allocation and supervision of human resources for an effective ministry to the students of the church and community. ▪ Plan, conduct, and evaluate a ministry of outreach and visitation by student's leadership, and students. ▪ Plan, organize, and lead in the training of workers in a comprehensive program of student counseling, safety and security. Comply with all applicable local, state, and federal guidelines and laws. ▪ Develop an internal and external marketing program to promote awareness and confidence in High Pointe Baptist's Student Ministries on the part of church members, visitors and community via social media and web content. ▪ Plan, schedule and conduct quarterly meetings with supervised personnel. ▪ Move students and student leaders on to God's Agenda and fully support the missional purpose of the church. ▪ Perform related duties as assigned by the Pastor.



Principal Creative Media Minister Accountabilities

- Manage all aspects of the Sunday broadcast live services and in person services (i.e. sound, lighting, video content, etc.). Ensure seamless services.
- Present at both Sunday morning services.
- Recruit and train media team volunteers.
- Monitor, post and maintain all live stream services on the High Pointe website and YouTube church account.
- Manage, design, and help maintain creative content on the High Pointe website
- Load all videos for services from camps, special groups, funeral, weddings, etc.
- Media oversight required for all funerals and weddings.
- Media support specialist – be a support to all High Pointe staff and ministry areas
- View and review all video content prior to worship or events
- Dynamic content creation for special events (i.e. Mission Cedar Hill, VBS, camps, etc.)
- Assistance with additional video content (i.e. Vespers)

Qualities

Youth Minister Qualities:

- A follower of Christ with a belief in the foundational principals of the Gospel
- Possessing personal qualities appealing to youth including being passionate, energetic, enthusiastic and fun, as well as strong interpersonal skills communicating and relating to youth. The youth minister must be one in whom the youth have complete trust.
- Ability to coach and challenge youth as they explore and grow in their faith through shared experiences including retreats and mission.
- Maturity and wisdom to provide structure, high expectations, and guidance for the spiritual maturation process of youth.
- In addition to knowledgeable teaching and preaching, the Youth Minister must be a mentor and is expected to bear witness to Christ not just in word but in his or her daily life.
- Visionary leadership and organization skills to lead a church staff team as well as recruiting and training volunteers who minister to and grow with the youth and parents.
- Counseling and pastoral care skills that enable the youth minister to effectively guide youth and their families through the challenges associated with growing up.
- Administrative skills necessary to organize a budget, plan programs, organize fund-raisers, promote events on social media, etc.
- Excellent verbal and written communication and strong computer skills.

Media Minister Qualities:

- Christ Follower believing in the foundational principals of the Gospel.
- Teachable, approachable and helpful
- Industrious and hardworking
- Leads through recruitment and training
- Media experience (i.e. ProPresenter, sound, lighting, live streaming, etc.)
- YouTube, Live Streaming, WordPress and ProPresenter experience